

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on January 31, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:32 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Opper
Mrs. Mary Mokris
Mrs. Jann Skelton
Mr. Robert Projansky, President (via "Facetime" not voting)

Absent: Mrs. Valerie Buccino, Vice President

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Allen Barnett, Architect with DiCara/Rubino Architects
Mr. Richard Grip, Ed.D., Demographer with Statistical Forecasting

BOARD PRESIDENT'S REPORT

None

SUPERINTENDENT'S REPORT

None

PUBLIC RECOGNITION

None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve payment to **Cerebral Palsy of North Jersey** for training for Proloquo2go and Touchchat in the amount of \$300.00 for **student #'s 8005373 and 8004428.**

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G2. RESOLVED that the Board of Education approve the 2017-2018 district calendar.

Board discussed the district calendar, decided to close for Martin Luther King Day, then approved the change.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G3. RESOLVED that the Board of Education approve the 2017-2018 twelve month district calendar.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G4. RESOLVED that the Board of Education approve the enrichment group trip to the Apple store at the Short Hills Mall.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G5. RESOLVED that the Board of Education approve the contract with **The Arc, 123 Naylor Avenue, Livingston, NJ 07039**, for **student #8005392** effective February 22 through June 2017, at a tuition fee of \$305.00 per day for seventy-seven (77) days for a total tuition charge of \$23,485.00.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G6. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for Flag Football.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G7. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for Explore Science.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G8. **RESOLVED** that the Board of Education approve payment to Dr. Platt in the amount of \$625.00 for a psychiatric assessment of **student #8005187**.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

G9. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

WHEREAS, the North Caldwell Board of Education desires to apply for this waiver due to the fact that we project having fewer than forty (40) Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the North Caldwell Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public Reorganizational Minutes of January 3, 2017**.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

- B2. RESOLVED** that the Board of Education approve the **January 13, 2017, payroll** in the amount of \$333,568.90

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

- B3. RESOLVED** that the Board of Education approve the **January 4, 2017, Hand Check Register** in the amount of \$311.48.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

- B4. RESOLVED** that the Board of Education approve the **January 18, 2017, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2016.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B7. RESOLVED that the Board of Education approve the **January 31, 2017, payroll** in the amount of \$310,410.53.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B8. RESOLVED that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for December 2016.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B9. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B10. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the “Board”), desires to proceed with school facilities projects consisting generally of:

Music room renovation and new SGI room at the Gould/Mountain Elementary School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of North Caldwell, in the County of Essex, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the new Jersey Department of Education as applicable to the proposed Project.

Section 4. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 5 This resolution shall take effect immediately.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B11. RESOLVED that the Board of Education approve the December 31, 2016 Line Item Transfers.

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: December 31, 2016					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-216-101-03-00	SPEECH SALARY	1,000.00	11-000-100-566-03-00	TUITION- PRI. SCH HDCP	(150.00)
11-000-216-320-03-00	PUR PROF ED SVC COM/B/V	2,500.00	11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	(4,500.00)
11-000-230-100-03-00	TRS. SCH. MONIES:SALARY	125.00	11-000-262-520-03-00	INSURANCE	(1,500.00)
11-000-230-105-03-00	EXEC. SEC. SUPT. SALARY	1,500.00	11-000-262-621-01-01	ENERGY-NATURAL GAS-GLD	(2,500.00)
11-000-230-339-00-00	OTHER PROF SERV	5,000.00	11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(6,000.00)
11-000-230-590-03-02	ADVERTISING	2,000.00	11-000-262-621-02-01	ENERGY-NATURAL GAS-GDV	(5,000.00)
11-000-240-103-01-00	PRIN. SALARY GOULD	1,250.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(4,500.00)
11-000-240-103-02-00	PRIN. SALARY GRANDVIEW	1,000.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(1,500.00)
11-000-240-105-03-00	SUBSTITUTE SECRETARIES	1,500.00	11-000-291-220-03-00	SS/FICA: OTHER	(7,500.00)
11-000-251-100-00-00	CENTRAL OFFICE-SALARIES	8,000.00	11-000-291-241-03-00	PERS/ESSEX CTY PENSION	(7,000.00)
11-000-251-340-00-00	CENTRAL OFF PUR SERV	1,000.00	11-000-291-260-03-06	WORKER'S COMPENSATION	(1,000.00)
11-000-251-580-00-00	CENTRAL OFFICE TRAVEL	200.00	11-000-291-270-03-01	HEALTH BENEFITS	(97,500.00)
11-000-251-890-00-00	CENTRAL OFFICE MISC EXP	500.00	11-000-291-270-03-02	DENTAL	(4,850.00)
11-000-252-110-00-00	TECHNOLOGY ADMIN	900.00	11-000-291-270-03-03	PRESCRIPTION	(17,500.00)
11-000-252-340-00-00	ADMIN INFO TECH PUR SERV	2,000.00	11-110-100-101-02-00	TCHRS SAL: KINDERGARTEN	(3,500.00)
11-000-261-110-03-02	OVERTIME MAINTENANCE	1,000.00	11-120-100-101-00-00	TEACHERS SAL: GRADES 1-5	(18,555.00)
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	20,000.00			
11-000-261-890-00-00	MISC EXP	80.00			
11-000-262-104-03-00	DIR BLDG/GRND GLD	500.00			
11-000-262-104-03-01	DIR BLDG/GRND GDV	500.00			
11-000-262-105-03-03	MAINT SECRETARY	350.00			
11-000-262-110-04-00	CUSTODIAN SUBSTITUTES	12,000.00			
11-000-262-610-03-05	CUSTODIAN UNIFORMS	300.00			
11-000-266-107-00-00	SECURITY MONITOR SAL	7,000.00			
11-000-270-160-00-00	TRANS TO AND FROM SCHOOL	350.00			
11-000-270-390-00-00	TRANSPORTATION CO-OP FEE	16,000.00			
11-000-270-503-00-00	AID IN LIEU	2,000.00			
11-000-270-515-03-00	TRANSPORTATION: SPECIAL	2,500.00			
11-000-291-250-00-00	UNEMPLOYMENT	35,000.00			
11-130-100-101-01-00	TEACHERS SAL: GRADES 6	33,000.00			
11-190-100-640-01-00	TEXTBOOKS: GOULD	12,000.00			
11-190-100-640-02-00	TEXTBOOKS: GRANDVIEW	12,000.00			
	Total Transfers	183,055.00		Total Transfers	(183,055.00)
					0.00

Moved: Mrs. Opper Seconded: Mrs. Mokriss

Yes: 3 No: 0

B12. RESOLVED that the Board of Education approve the January 25, 2017, Hand Check Register in the amount of \$233,659.42.

Moved: Mrs. Opper Seconded: Mrs. Mokriss

Yes: 3 No: 0

B13. RESOLVED that the Board of Education approve the **January 31, 2017, Bills and Claims** in the amount of \$255,911.37.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve Family Medical Leave for **Shannon Clutterbuck** effective January 31, 2017 to May 4, 2017.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

P2. RESOLVED that the Board of Education approve Child Rearing Leave for **Shannon Clutterbuck** effective May 5, 2017 to June 9, 2017.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

P3. RESOLVED that the Board of Education approve **Dana Cole** as a substitute teacher for the 2016-2017 school year.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

P4. WHEREAS, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Summer of 2016:**

Name	Course	Semester	School	# of Credits	Amount Paid
Arena, T.	Respect, Educate	Summer	LMU	1	\$224.10

	& Protect				
Castiglia, A.	Own Your Words	Summer	LMU	3	\$404.10
Edwards, J.	Administration & Supervision of Reading Programs	Summer	WPU	3	\$900.00
	Language, Literacy & Learning in a Diverse Society	Summer	WPU	3	\$900.00
Schlachter, M.	Terrorism: Roots, Causes & Diversity	Summer	La Verne	3	\$345.00
	The Vietnam War: History & Conflict	Summer	La Verne	3	\$345.00

Moved: Mrs. Mokris Seconded: Mrs. Opper
 Yes: 3 No: 0

P5. WHEREAS, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2016:**

Name	Course	Semester	School	# of Credits	Amount Paid
Brady, J.	Applied Music II	Fall	MSU	3	\$900.00
Edwards, J.	Practicum Teaching Reading	Fall	WPU	3	\$900.00
Schlachter, M.	Creating a Meaningful Classroom Assessment	Fall	La Verne	3	\$345.00
Wozniak, S.	School Based Research	Fall	FDU	3	\$900.00
Veniero, S.	SS & The Arts	Fall	MSU	3	\$900.00

Moved: Mrs. Mokris Seconded: Mrs. Opper
 Yes: 3 No: 0

P6. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2017, pursuant to the terms of the negotiated agreement:

Teacher **From** **To**
Janel Edwards **BA +15** **BA +30**

Moved: Mrs. Mokris Seconded: Mrs. Opper
 Yes: 3 No: 0

P7. RESOLVED that the Board of Education approve the following teacher contract for **Janel Edwards** at a prorated salary of \$51,256.00 (BA +30 Step 5) effective February 1, 2017 to June 30, 2017.

Moved: Mrs. Mokris Seconded: Mrs. Opper
 Yes: 3 No: 0

P8. RESOLVED that the Board of Education approve **Tara Newman** as a site monitor for the 2016-2017 school year.

Moved: Mrs. Mokris Seconded: Mrs. Opper
 Yes: 3 No: 0

P9. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Silva, T.	3/14/17	ODD, ASD, ADHD & Mood Disorders	\$199.99	
Kornreich, M.	3/14/17	ODD, ASD, ADHD & Mood Disorders	\$199.99	
Falco, T.	3/13,14,15 /2017	NJSBGA	\$200.00	\$79.36 \$250.00

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 3 No: 0

OLD BUSINESS

The Finance Committee reported that it met with the Public Relations Committee and with the Bond Council, Architect, and Financial Advisors regarding a proposed referendum which could be scheduled for March 2018. They examined financial options if the district chooses to move forward with any construction due to the possibility of unhoused students.

The possible tax impacts were discussed; along with the Long Range Facility Plan. In the coming months the Board will have to decide what is necessary and if we should proceed with a referendum. After they formulate a plan with several options for the district, there will be a public forum to ascertain how the community feels about the plan and what concerns and ideas they may have regarding the expansion of our schools.

NEW BUSINESS

Two (2) Board Meeting dates were moved: Tuesday, April 25th was changed to Wednesday, April 26th; and Tuesday June 13th was changed to Wednesday, June 14th.

As there was no further business to discuss, the Board adjourned at 8:20 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary